



**2018 “Leadership in Action” Middle School Summer Program
Application Form**

Enrollment is on a first-come first-serve basis and will be confirmed upon the receipt of application form and settlement of full payment. Please return the completed application form by hand, email or fax.

I. Information of Student

Last Name:	First Name:	Sex (M/F):
Date of Birth (mm/dd/yy):	School:	School Grade/Level (after summer):
Address:		
Student Email:		Student Contact Number:

II. Information of Guardian/Parent

Last Name:	First Name:	Relationship:
Contact Number:	Email:	Fax:

III. Program Date: July 16 – 27, 2018

**The 10-day program meets from Monday to Friday 10am-5pm.*

IV. Tuition and Payment

	Group discount %	Tuition per student after group discount	Group discount % + Early bird discount %*	Tuition per student after group and early bird discount
1 student	n/a	18,000 HKD	3%	17,460 HKD
2+ students	3%	17,460 HKD	6%	16,920 HKD

** Early bird discount of 3% for full payment before **March 31st, 2018.***

*** Tuition is inclusive of all class material but does not cover transportation and meal costs (except events included in the program). Students should make their own transportation and lunch arrangements.*

Payment method: Please make check payable to “**The Open Classroom Limited**” and write down the name of student at the back.

V. Signature

By signing below, I confirm I understand and agree to The Open Classroom’s terms and conditions.

Signature of Parent:	Date:
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Parent Consent and Waiver Form

Participant's Details

Name	
Age & Date of Birth	
Address	
Telephone/Mobile Number	
Medical Insurance Coverage (Yes/No)	

Emergency Contact Information

Name	
Relationship	
Telephone/Mobile Number	
Email	

I hereby give my consent, and acknowledge by my signature that:

I consent to my son or daughter named _____ undertaking activities and responsibilities with The Open Classroom during the course of the Summer Program (the "Program") and confirm that my son or daughter is fully capable of participating in the Program activities.

In consideration of The Open Classroom offering my son or daughter an opportunity to participate in an educational program, I agree to waive any and all claims I may have against The Open Classroom, and release it from all liability. I agree not to sue The Open Classroom and its officers, employees, agents, volunteers and representatives for any personal injury, accident, property damage or loss sustained as a result of my son or daughter's participation in the Program arising out of any cause whatsoever.

By allowing your child to participate in the Program, you are acknowledging, that this activity, as described above, is suitable for your son or daughter.

In signing the Consent and Waiver, I am not relying on any oral or written representation or statements made by The Open Classroom and its agents, employees, or authorized volunteers, to induce me to permit my student to participate in the Program, other than those set out in this Consent and Waiver.

Signature (of Parent)		Date:
Name and HKID (of Parent)		
Signature (of The Open Classroom Rep)		Date:
Name and HKID (of The Open Classroom Rep)		

Terms and Conditions

Enrollment

- Enrollment is confirmed upon the receipt of your application form and the settlement of your full payment in the form of check.
- Enrollment is continuous and on a first-come first-serve basis.

Tuition

- Apart from situations stipulated under “Cancellation and Refund” in our terms and conditions, we regret that no refunds will be granted once tuition has been paid.
- Space in class is confirmed only upon the settlement of full payment.
- If full payment is not received by student's first class, we reserve the right to discontinue participation of the student until full tuition payment has been received.
- A fee of \$500 will be charged for bounced checks.

Makeup Class

- Makeup classes do not apply for summer programs and holiday workshops.

Cancellation and Refund

- We reserve the right to cancel a class. Unless such class is cancelled due to weather conditions, a full refund will be issued.
- We reserve the right to cancel an enrollment for any reason we see fit and issue a full refund of the tuition for the remaining classes.

Cancellation due to Weather Conditions

- We do not hold classes when typhoon signal 8 or black rain signal is hoisted. In cases when such weather signals are lowered two hours before the scheduled start time of the class, students are expected to attend class as normal.
- We do not schedule makeup classes or refunds for classes cancelled due to weather conditions.

Rights

- All of The Open Classroom's materials are strictly limited for our current students and may not be reproduced, republished, distributed or otherwise exploited in any manner without our company's prior written consent.
- The Open Classroom's name and logo and all related trademarks, and other intellectual property are the property of The Open Classroom and cannot be used without our company's prior written consent.
- Soliciting our employees and staff for tutorial outside of The Open Classroom without our company's permission is strictly forbidden.
- The Open Classroom reserves the right to cancel and refund any class.

Disclaimer

- The Open Classroom will not be held responsible for any personal injuries, accidents, losses and damages to the students and their belongings. You further agree to waive any and all claims you may have against, and release from all liability, and agree not to sue The Open Classroom and its officers, employees, agents, volunteers and representatives for any personal injury, accident, property damage or loss sustained as a result of your child's participation in any activities held within or outside our premise during class time, arising out of any cause whatsoever.
- Unless notified in writing by the parent, we reserve the rights to use the works, photos, sound recordings and videos of our students for The Open Classroom's curriculum, teaching and marketing material.
- The Open Classroom reserves the right of final decision.